



Approved  
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# IOSH Managing Safely

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( 5 Days Training Course )



## Why Attend

IOSH Managing Safely is an ideal course for any individual in a supervisory or management position to understand why and how to manage safety within their organization effectively.

IOSH Managing Safely takes participants through the essential steps in effective health and safety management, from identifying and assessing risks and developing control methodologies, to understanding personal and corporate responsibilities.

The course also includes vital information on the importance of incident investigations and how to conduct an investigation, to identify the root causes of incidents to reduce the risk of repeating similar incidents.

IOSH Managing Safety provides critical information on how to set leading and positive performance goals and track success against these to drive positive health and safety culture within organizations.

## Course Methodology

The course includes relevant videos and written course material. Delivery of the course involves significant amounts of group discussion and small group work, with participants expected to feed back their assessments to the wider group for discussion.

## Course Objectives

**By the end of the course, participants will be able to:**

Implement risk assessment methods to identify and rank health and safety risks within their business

Develop controls to reduce or mitigate these risks to minimize business exposure

Understand both personal and corporate responsibilities relating to health and safety

Have an understanding of how to investigate incidents to reduce the likelihood of reoccurrence

Develop methods of measuring performance against health and safety targets

## Target Audience

IOSH Managing Safely is designed for managers and supervisors in any sector, and any organization worldwide. The course provides the knowledge, skills and tools to tackle the safety and health issues that they're responsible for.

Importantly, Managing Safely makes a powerful case for safety and health being an integral part of day-to-day management and business.

## Target Competencies

Hazard identification

Risk assessment and risk ranking

Health and safety critical control selection and implementation

Incident investigation tools

Performance measurement

## Course Outline

### Introducing Managing Safely

Why is it important to manage safely?  
What is your role in influencing managing safely?

### Assessing risks

What is risk?  
Hazard and hazardous events  
What is a risk assessment?  
How are risk assessments carried out  
Identifying hazards  
Assessing risk – risk matrix  
Recording and communicating findings  
Dynamic risk assessments

### Controlling risks

How to reduce risk  
Reduction of likelihood  
Reduction of severity  
How do you decide which control to use?  
Hierarchy of risk control  
Human behavior factors  
Benefits of risk reduction vs time, cost and effort  
Putting risk control into practice

### Understanding responsibilities

What does the law require you to do?  
Duty holder responsibilities  
How does the law work?  
Reasonably foreseeable risks  
Reasonably practicable controls  
Civil law vs criminal law  
UAE and International Legal Frameworks  
Key parts of a health and safety management system

### Understanding hazards

Common hazards within the workplace  
Mechanical hazards  
Physical hazards  
Chemical hazards  
Biological hazards  
Environmental hazards  
Organizational hazards  
What can you do to reduce or mitigate these hazards?

### Investigating incidents

Why investigate incidents?  
Importance of near miss reporting and investigation  
How do incidents happen?  
Causal tree  
Immediate causes  
Underlying causes  
Root causes  
How do you carry out an investigation?

### Measuring performance

What's performance measurement about?  
How do you measure health and safety performance?  
Indicators, reactive and proactive  
Proactive measures  
Reactive measures  
Standard reporting figures  
Safety pyramid  
What is auditing?

**informatech™** is a global leadership consultancy that aligns people, purpose & strategy – driving socially responsible transformation in global organisations. Our international network includes 215 partners, consultants, and coaches in 24 countries throughout Europe, North America, Latin America, Asia, and Africa. We transform leaders, align teams and create fierce resolve and passion to win.

Typical interventions are to accelerate performance, execute strategy and embed capability and change. Our programmes are part of the core curriculum in many of our client's corporate universities, and our leadership development programmes have over 300,000 executive alumni. Methodologies are based on more than 100 corporate turnarounds and performance acceleration assignments in FTSE 100 and Fortune 500 companies. Austria, Belgium, Brazil, Canada, China, Colombia, Denmark, Finland, France, Germany, Italy, Mexico, Norway, Poland, Portugal, Russia, Serbia, South Africa, Spain, Sweden, The Netherlands, UK, Uruguay, and the USA.



# Registration Form

## THREE WAYS TO REGISTER

-  +44 (203) 2399994
-  www.informatech.co.uk
-  info@informatech.co.uk

### Course / Seminar Title

Venue / Hotel	Date	Fees
	From / / 201	€ - Euro
	To / / 201	+20% VAT

Course fees include documentation, luncheon and refreshments. Delegates who attend all sessions and successfully complete the course assessment will receive an Informatech London Certificate of Completion.

All registrations are subject to our terms and conditions which are available at <http://informatech.co.uk/terms.aspx>. Please read them as they include important information. By submitting your registration you agree to be bound by the terms and conditions in full.

#### Payment Method

- Bank Transfer \*
- Credit Card Payment

## DELEGATE DETAILS

First Name : \_\_\_\_\_ Last Name : \_\_\_\_\_

Your name as will appear in attending certificate

Telephone No. : \_\_\_\_\_ Mobile No. : \_\_\_\_\_

Kindly Provide us International Roaming mobile number

Email Address : \_\_\_\_\_

Kindly write valid email address to send your e-learning materials

Company Name : \_\_\_\_\_

Country : \_\_\_\_\_ City : \_\_\_\_\_ Post Code : \_\_\_\_\_

if it is apply



We highly recommend you secure your room reservation at the earliest to avoid last minute inconvenience.

You can contact the Hospitality Desk for assistance on Email: [hospitality@informatech.co.uk](mailto:hospitality@informatech.co.uk)

#### PAYMENTS

A confirmation letter and invoice will be sent upon receipt of your registration. Please note that full payment must be received prior to the event. Only those delegates whose fees have been paid in full will be admitted to the event.

#### AVOID VISA DELAYS – BOOK NOW

Delegates requiring visas should contact the hotel they wish to stay at directly, as soon as possible. Visas for non-EURO nationals may take several weeks to process.  
If you Need Help Please Send Email to : [hospitality@informatech.co.uk](mailto:hospitality@informatech.co.uk)

#### CANCELLATION

If you are unable to attend, a substitute delegate will be welcome in your place. Registrations cancelled more than 7 days before the Event are subject to a 200 Pound administration charge. Registration fees for registrations cancelled 7 days or less before the Event must be paid in full. Substitutions are welcome at any time.

All registrations are subject to acceptance by (Informatech Training Ltd.,) which will be confirmed to you in writing.

Due to unforeseen circumstances, the programme may change and (Informatech Training Ltd.,) reserves the right to alter the venue and/or speakers or topics.

DELEGATE's Signature

 I have read and I accept the terms and conditions

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 +44 (203) 2399994

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