informatech



INTERPERSONAL SKILLS AND SELF DEVELOPMENT | COURSE

CMI Recognized Certified Team Leader

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Course content

Why Attend

High performance is achieved by those who lead. In today's chaotic management environment, leaders must be able to engage their team and assist them in reaching their goals. This course helps team leaders develop the necessary skills to lead e ectively. It includes leadership, communication, goal setting, time management and motivation skills.

This course relies on the use of self evaluation exercises aimed at helping participants learn about their preferred styles in leading and communicating with others. The course also features the use of a number of case studies, practical exercises and presentations by participants followed by group discussions.

By the end of the course, participants will be able to:

• Develop trust and rapport between team members

• Create an effective and empowered team

• Establish a motivating team environment

• Apply strategies for improving team relationships

• Develop strategies for implementing changes within a team

Managers, supervisors, and team leaders who are responsible for building and maintaining effective teams in the work environment

• Relating to others

• Leading others

• Gaining commitment

• Teamwork

• Collaboration

• Self awareness

• Understanding motivational needs

Course outline



Course content

Course outline

The team leadership challenge

- 21st century team definition
- On shifting ground: organizations today
- Skills of effective team leaders
- Characteristics of effective team leaders
- Developing leadership skills
- Leadership styles: self analysis
- Techniques for increasing team effectiveness

Building a high performance team

- Recipe for successful teams
- The teamwork success formula
- The importance of clear goals
- Decisions by consensus
- Clear roles and work assignments
- From involvement to empowerment
- Types of effective teams
- Team development stages

Inspiring teams to better performance

- Identifying team roles
- The Belbin type indicator
- Aligning individual and team motivators



Course content

Course outline

- The values alignment matrix
- Keys to resolving values conflicts
- The motivating mix
- Creating a supportive environment
- Energizing your team

Sustainable strategies for improving team relationships

- Identifying effective communication methods
- Face to face communication
- Team problem solving
- Factors shaping team performance
- Phases of team problem solving
- Tools for making effective team decisions
- The ingredients of effective decision making

The team leader's role in managing change

- Managing change
- Change requires exchange and expanded thinking
- Key factors in successful change
- The change cycle
- The 4 room apartment strategy
- Typical reactions to change
- Helping the team move through change stages
- Handling reactions to change



Course content

Course outline

- Strategies for dealing with change
- The 17 laws of great teamwork



Seminar dates

Available seminar dates

Live dates and pricing for CMI Recognized Certified Team Leader generated from the course details page.

Date	Location	Format	Fee
21 - 25 December 2026	Barcelona - Spain	Classroom	**€3,080.-**
18 - 22 January 2027	Amsterdam - Netherlands	Classroom	**€3,400.-**
15 - 19 February 2027	London - U.K	Classroom	**€3,360.-**
15 - 19 March 2027	Istanbul - Turkey	Classroom	**€2,280.-**
19 - 23 April 2027	Vienna - Austria	Classroom	**€3,400.-**
17 - 21 May 2027	Barcelona - Spain	Classroom	**€3,080.-**
21 - 25 June 2027	Paris - France	Classroom	**€3,600.-**
19 - 23 July 2027	Frankfurt - Germany	Classroom	**€2,600.-**
16 - 20 August 2027	Barcelona - Spain	Classroom	**€3,080.-**
20 - 24 September 2027	Amsterdam - Netherlands	Classroom	**€3,400.-**
18 - 22 October 2027	London - U.K	Classroom	**€3,360.-**
15 - 19 November 2027	Istanbul - Turkey	Classroom	**€2,280.-**
20 - 24 December 2027	Vienna - Austria	Classroom	**€3,400.-**

Live online option	Online delivery is available at €1,850.-.