informatech



GOVERNMENT AND PUBLIC SECTOR | GPS-007

Policy Development and Implementation: A Comprehensive Guide for Government Professionals

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Course content

Why Attend

Effective policies are the foundation of good governance and societal progress. This course provides a detailed roadmap for developing, analyzing, and implementing policies that address public needs, comply with legal frameworks, and achieve measurable outcomes.

Participants will gain practical skills to draft, assess, and roll out policies that are both strategic and sustainable, ensuring long-term benefits for communities and stakeholders.

Course Methodology

This course adopts a hands-on, practical approach, including:

- Expert-led lectures to explain key principles and frameworks.
- Case studies to explore successful policy initiatives.
- Workshops to practice policy drafting and analysis.
- Group discussions to share experiences and best practices.
- Scenario-based simulations to test implementation strategies.

Course Objectives

By the end of this course, participants will be able to:

- Understand the full lifecycle of policy development, from ideation to evaluation.
- Conduct needs assessments to identify policy priorities.
- Draft policy documents aligned with legal, social, and economic considerations.
- Implement policies effectively while managing challenges and risks.
- Monitor and evaluate the impact of policies for continuous improvement.
- Engage stakeholders to ensure transparency and inclusivity in policymaking.



Course content

Target Audience

This course is ideal for:

• Government policymakers and advisors.

• Public sector managers and administrators.

• Professionals in regulatory and legislative roles.

• Consultants and analysts in public administration.

• Emerging leaders involved in policy development and evaluation.

Target Competencies

Participants will develop competencies in:

• Policy research and analysis

• Strategic policy design and drafting

• Stakeholder consultation and engagement

• Risk management in policy implementation

• Monitoring, evaluation, and impact assessment

• Adherence to regulatory and legal frameworks

Course outline

Day 1: Introduction to Policy Development

• The role of policies in governance and public administration

• The policy development lifecycle: A step-by-step overview

• Identifying policy needs and setting priorities

• Frameworks for evidence-based policymaking

Day 2: Policy Research and Analysis



Course content

Course outline

• Conducting effective research for policymaking

• Tools and techniques for data collection and analysis

• Cost-benefit analysis and impact assessments

• Using case studies to inform policy decisions

Day 3: Policy Design and Drafting

• Writing clear and actionable policy documents

• Aligning policies with national and international frameworks

• Incorporating social, economic, and environmental considerations

• Addressing equity, diversity, and inclusion in policy design

Day 4: Policy Implementation Strategies

• Transitioning from policy design to implementation

• Resource allocation and stakeholder coordination

• Risk assessment and mitigation planning

• Overcoming challenges in the implementation phase

Day 5: Monitoring, Evaluation, and Continuous Improvement

• Setting key performance indicators (KPIs) and benchmarks

• Techniques for monitoring policy outcomes

• Conducting evaluations to assess policy effectiveness

• Learning from successes and failures to refine policies



Seminar dates

Available seminar dates

Live dates and pricing for Policy Development and Implementation: A Comprehensive Guide for Government Professionals generated from the course details page.

Date	Location	Format	Fee
9 - 13 November 2026	Vienna - Austria	Classroom	**€3,400.-**
14 - 18 December 2026	Barcelona - Spain	Classroom	**€3,080.-**
18 - 22 January 2027	Rome - Italy	Classroom	**€3,400.-**
15 - 19 February 2027	Geneva - Switzerland	Classroom	**€4,200.-**
15 - 19 March 2027	Madrid - Spain	Classroom	**€3,400.-**
19 - 23 April 2027	London - U.K	Classroom	**€3,360.-**
17 - 21 May 2027	Istanbul - Turkey	Classroom	**€2,280.-**
21 - 25 June 2027	Cape Town - South Africa	Classroom	**€3,400.-**
19 - 23 July 2027	Barcelona - Spain	Classroom	**€3,080.-**
16 - 20 August 2027	Rome - Italy	Classroom	**€3,400.-**
20 - 24 September 2027	Geneva - Switzerland	Classroom	**€4,200.-**
18 - 22 October 2027	Dubai - UAE	Classroom	**€2,040.-**
15 - 19 November 2027	London - U.K	Classroom	**€3,360.-**
20 - 24 December 2027	Istanbul - Turkey	Classroom	**€2,280.-**

Live online option	Online delivery is available at €1,850.-.